

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM
JUNE 6, 2024 AT 9:30 A.M.

Chair Payette called the Board meeting to order at 9:30 a.m.

Pledge of Allegiance.

Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Ms. Jacobs, Mr. Iske, Mrs. Bickelhaupt and Mr. Soldat present. Mr. Vandermyde and Mr. Rieck were absent.

Public Comments- Six Winnebago residents representing United Sovereign Americans voiced their concerns on the 2022 General Election and gave statistics on an audit that their organization compiled. They read a "Resolution for a Legally Valid 2024 General Election" which they asked the Board to approve. No action was taken on the Resolution. Chair Payette thanked them for their time.

Chair Payette presented the consent agenda for approval.

1. Approval of the May 16, 2024 Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims

Motion by Ms. Jacobs, second by Mr. Preston to approve the consent agenda. Roll call vote shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Soldat, and Mr. Iske all voting aye. Motion carried.

Tabled Items-None

Animal Control- Animal Control Officer Lisa Ashby reported that seven dogs are currently at the Animal Control Facility.

She updated the Board that the flooring at the Animal Facility is complete. The new fencing will be installed by the end of July or beginning of August. It will be installed by Riverside Fencing and the cost will be within the budgeted amount.

Chair Payette encouraged the Board members to stop in and see the improvements at the Animal Control Facility.

Assessor- Chief County Assessor Annette updated the Board that her office is very busy with phone calls since the tax bills were sent a few weeks ago. Her office is also busy with FOIA requests and already have inquires on 2024 values which will not be ready until October or November.

Chair Payette asked her to explain the appeal process of assessment when the appeal is over a \$100,000.

Circuit Clerk- Circuit Clerk Patty Hiher was present advised no report.

County Clerk- County Clerk Amy Buss addressed the Board and the public on how transparency of Elections is handled in her office.

She also reported that reimbursement for Election Judges for March 19th General Primary from the Illinois State Board of Elections has been received in the amount of \$4,030.00. She will also be receiving \$14,476.00 for a IVRS Grant that goes through the Illinois State Board of Elections. That grant paid for yearly voter registration software, a new monitor for Election computer and yearly iFiber costs for the Courthouse.

She also informed the Board that the Illinois State Archives had approved her Record Disposals Certificates, and she was able to shred 82 banker boxes of documents.

Emergency Management- Emergency Management Director Jim Klinefelter updated the Board that he has been in contact with the contractor and electrical work will begin over the next week at the EOC/Highway building.

He reported that he and County Administrator Jachnicki are exploring some grants available through FEMA and BRIC.

Chair Payette informed the Board that he has been approached by JoDaviess County about the possibility of the two Counties sharing an Emergency Management Director.

GIS- Deputy Assessor Dimmick was present advised no report.

Highway – A monthly report was submitted.

County Engineer Sara Renkes updated the Board that the Illinois Department of Transportation has announced it will be shutting off the bridge's roadway lights on U.S. 52 Mississippi River Bridge starting June 12th thru approximately September 20th due to mayflies.

In her monthly reported, she highlighted and then explained the work being done on Georgetown Road, the schedule for sealing coating County Roads, spraying weeds along Elizabeth Road, tree removal completed at Highway Department, and culvert cleaning near the fairgrounds.

The surplus equipment has been sold. The dump truck sold for \$2,625.00 and the grader sold for \$1,000.00.

She has received calls regarding safety concerns of certain roads in Carroll County. With the Safe Streets for All Program, she has been able to add those roads to the map thru the program's website to determine how to make those roads safer. She will make sure this website with the map is posted on her department's page on the County website.

Health Department – Dawn Holland was present advised no report.

Probation- Chief Probation Managing Office Marcie Arno updated the Board that she has been working on the Annual Plan that is required by the State in order for the County to receive the reimbursements for her and probation officers' salaries.

Sheriff & Property- Sheriff Ryan Kloepping informed the Board that his department has completed the training for the body cameras. They are still working on software issues but will probably start using the camera in the fields starting next week.

He has applied for a \$73,000 grant to purchase new tasers for his departments. He is optimistic he will be awarded the grant.

Chair Payette inquired about the status of the E-Citation fund. Treasurer Hutchcraft confirmed the fund has been set up. Herself and Circuit Clerk Hiher are working on getting the amount that needs to be transferred out of the General fund to the E-Citation fund. Sheriff Kloepping reported that he and Circuit Clerk Hiher will be having a demonstration from a vendor on their E-Citation software program in the near future.

State's Attorney – State's Attorney Aaron Kaney reported to the Board that he has requested \$32,000 from the Illinois Attorney General for the Victims of Crime Act (VOCA) but was only awarded \$22,000. His current Victim's Assistant, Wendy Major, will be retiring at the end of June when the current grant ends. He is looking to hire this as a full-time position and has been advertised.

Transit – A monthly report was submitted which included the Current Vehicle list as of May 17, 2024, April's 2024 Drive data, rider numbers, Medicaid rides, contract rides, etc. The total rides number for April 2024 was 2,442 which is 445 rides higher than April 2023.

Chair Payette updated the Board that at this time the current transit contract was being reviewed by the Senior Services Board.

Treasurer – County Treasurer Lydia Hutchcraft was present advised no report.

Zoning – Zoning Officer Jaicee Buckner reported to the Board that she had attended a FEMA training course in Libertyville, IL. She learned that the County has several issues that need to be addressed in regards to Flood Plain Regulations. Our ordinance needs to be updated. She will be meeting with the District 5 Coordinator or State Coordinator that will help her with these issues. Chair Payette thanked her for her work on this issue.

She was unable to have a report ready for this Board meeting on Zoning Violations but will have one prepared for the next Board meeting.

Zoning Board of Appeals – Zoning Officer Buckner was present advised no report.

Affiliate Reports

Blackhawk Hills Regional Council – No report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System Board - No report.

Health Board – No report.

Hotel/Motel – No report.

Jo/Carroll Enterprise Zone - No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA- No report.

NWILED- No report.

Senior Services Board - No report

Tri-County Opportunities Council – No report

United County Council of Illinois- A monthly report was submitted.

Veterans Assistance Commission – No report

Whiteside Carroll Enterprise Zone – No report

Committee Reports

Ad Hoc Inmate Housing Committee- Mr. Iske updated the Board that himself and the Sheriff have had talks with Wold in regards to them working on a fee structure, what are the next steps, if there are any Historical Restrictions and if there are any set back restrictions. Sheriff Kloepping reported that Wold will have the fee structure information probably in the next two weeks.

Highway/EOC Building Renovation- Mr. Flikkema reported that the Contractor is finished with his work on water proofing the basement of the Highway/EOC building.

Chair Payette informed the Board that at the next meeting he will have on the agenda to dissolve the Highway/EOC Building Renovation Committee. He feels since we now have a County Administrator, he can take on the duties of supervising the renovation.

Ad Hoc Transit Garage Committee- Mr. Flikkema reported that the committee is still negotiating with the Architect on their fee.

Old Business- None

New Business- Karla Belzer, County Director of Illinois Extension, gave a quarterly and 2023 impact report. In the report she highlighted the many programs that Illinois Extension offers. She highlighted several programs such as 4-H, Brain Health/Mental Health Programs, Horse Camp, Master Gardeners, and West Carroll Steam Hub.

Chair Payette presented for Approval of Carroll County Election Judges for a two-year term. A list for Democratic and Republican Election Judges was submitted in the Board packet. Since that time, five names have been removed from the lists. Motion by Mrs. Bickelhaupt, second by Ms. Jacobs to approve the names submitted with the five names being removed for appointment for a two-year term as Carroll County Election Judges. Motion carried.

Chair Payette presented for Approval of the 2025 Holiday Schedule that is set by the Circuit Judge of the 15th Judicial. Motion by Mr. Iske, second by Mr. Flikkema to approve the 2025 Holiday schedule. Motion carried.

Chair Payette presented for Approval a Raffle License for the Thomson American Legion Post 1025. Motion by Mr. Preston, second by Mr. Flikkema to approve Thomson American Legion Post raffle license. Motion carried.

Chair Payette presented for Approval of Resolution for Newly Elected/Appointed Officials Salaries for Circuit Clerk, Coroner, County Board Chair and County Board Members. He explained to the Board and Public how the salary figures were determined. He asked the Board to consider giving the County Coroner the County Health Insurance, which would be at a cost of \$8,056.92 to the County. After much discussion, the following figures were agreed on with the County Coroner not receiving County Health Insurance:

<u>Position</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
County Circuit Clerk	\$ 76,376	\$ 78,667	\$ 81,027	\$ 83,458
County Coroner	\$ 28,447	\$ 29,300	\$ 30,179	\$ 31,084
County Board Chair	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
County Board Member	\$ 65	\$ 65	\$ 65	\$65/meeting 2025-2028

Motion by Mrs. Bickelhaupt, second by Mr. Preston to approve the Resolution of the salaries as agreed upon. Roll call vote shows Ms. Jacobs, Mr. Preston, Mr. Soldat, Mr. Iske, Mr. Flikkema, Mr. Payette, and Mrs. Bickelhaupt voting aye. Motion carried.

Chair Payette informed the Board that Approval of Resolution amending Chapter 745-Guest Homes will be presented at next Board meeting.

Chair Payette presented for Approval of Mid-American Basement Bid of \$2,005 for Radon Mitigation/Sump Pump for Highway Department to be paid out of ARPA funds (84). Motion by Mr. Preston, second by Mrs. Bickelhaupt to approve the bid of \$2,005 from Mid-American Basement Bid for Radon Mitigation/Sump Pump for Highway Department to be paid out of

ARPA funds (84). Chair Payette informed the Board that the electrical cost will be extra since it was not estimated in the bid. Roll call vote shows Mr. Soldat, Ms. Jacobs, Mr. Iske, Mrs. Bickelhaupt, Mr. Preston, Mr. Payette, and Mr. Flikkema all voting aye. Motion carried.

Chair Payette presented for Approval of Bridge Inspection Engineering Agreement with Willet Hoffman and Associates. The agreement will be for two years at a cost of \$48,300 total for both years. County Engineer Renkes informed the Board her intentions to take over Bridge Inspections after those two years. Motion by Ms. Jacobs, second by Mr. Preston to approve the Agreement with Willet Hoffman and Associates for a two-year agreement in the amount of \$48,300. Roll call shows Mr. Preston, Mr. Iske, Mr. Payette, Mr. Flikkema, Mr. Soldat, Mrs. Bickelhaupt and Ms. Jacobs all voting aye. Motion carried.

Chair Payette presented for Approval of Resolution to Appropriate \$48,300 for County wide bridge inspections from County Bridge Aid Fund. Motion by Ms. Jacobs, second by Mr. Preston to Approve Resolution to Appropriate \$48,300 for County wide bridge inspections from the County Bridge Aid Fund. Roll call shows Mr. Payette, Ms. Jacobs, Mr. Flikkema, Mrs. Bickelhaupt, Mr. Preston, Mr. Soldat and Mr. Iske all voting aye. Motion carried.

Chair Payette presented for Approval of Resolution to Appropriate \$100,000 for culvert replacement project Section 22-13707-00-BR from County Bridge Funds. County Engineer Renkes explained this is only an estimate and will still need to go out to bid. Motion by Mr. Iske, second by Mrs. Bickelhaupt to Approve the Resolution to Appropriate \$100,000 for culvert replacement project Section 22-13707-00-BR from County Bridge Funds. Roll call shows Mrs. Bickelhaupt, Ms. Jacobs, Mr. Preston, Mr. Iske, Mr. Payette, Mr. Flikkema and Mr. Soldat all voting aye. Motion carried.

Chair Payette presented for Approval of Resolution to Appropriate \$450,000 for culvert replacement project Section 22-17235-00-BR from County Bridge Fund. Motion by Ms. Jacobs, second by Mr. Iske to Approve the Resolution to Appropriate \$450,000 for culvert replacement project Section 22-17235-00-BR from County Bridge Fund. Roll call shows Mr. Iske, Mr. Flikkema, Ms. Jacobs, Mr. Soldat, Mr. Payette, Mrs. Bickelhaupt and Mr. Preston all voting aye. Motion carried.

Chair Payette informed the Board that the Approval of Ordinance Authorizing Execution of Illinois Public Works Mutual Aid Network Agreement will be placed on hold. It will be submitted at a later date probably as a Resolution not an Ordinance for Approval.

Executive Session-None

Chairman Report

County Administrator Jachnicki reported that the NWILED hosted Carroll County and the Illinois Finance Authority about enabling a new [C-PACE program](#) for the County on May 22nd. He explained how the program works.

County Administrator Jachnicki reported on the information he learned at the recent UCCI conference in regards to the many updated laws thru the Illinois Department of Labor.

Chair Payette informed the Board that himself, Treasurer Hutchcraft and Administrator Jachnicki have been working on updating Chapter 60.

Appointments- None

Motion by Ms. Jacobs, second by Mr. Flikkema to adjourn at 11:52 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder